

PLEASE NOTE:

Applications must be in 10 days prior to the scheduled Environmental Committee meeting.

Please submit all applications to:

BHVA

30 Golfside Circle

Canandaigua, NY 14424

Please do not contact the office seeking a verbal decision on your application, these are not considered binding. You will receive written notification as to the Environmental Committee's decision in the mail within 30 days after it is rendered.

Give your insurance agent the approval form so that they will be able to provide the type and amount of insurance required.

This application will only be considered if the applicant is a member in good standing and current with all dues, fees and assessments.

**BRISTOL HARBOUR VILLAGE ASSOCIATION
ENVIRONMENTAL COMMITTEE
REQUEST FOR ARCHITECTURAL DESIGN
APPROVAL PART I**

Name of Applicant (Please Print) _____ Date _____
Address _____
Home Phone _____ Business Phone _____

Check One: _____ New Construction (Requires Parts I and II)
_____ Exterior Alteration (Part I only)
_____ Other (Explain briefly) _____

Location of Construction or Alteration _____
Estimated Completion Date: _____ (can not exceed 13 months)

Information provided with this application: (to be retained by the EC)
_____ Site Plan
_____ Architectural Renderings
_____ Other (please explain) _____

Approval by the Environmental Committee will include review and indicate which of the following will be required.

- _____ Name, address and phone number of Contractor.
- _____ Insurance Certificate from an admitted insurance company providing Comprehensive General Liability(CGL) and Comprehensive Automobile Liability Coverage (CAL) for the contractor, of not less than \$1,000,000. *BHVA must be listed as an additional insured on the Comprehensive General Liability (CGL) policy.*
- _____ Insurance Certificate proving Worker’s Compensation is in effect.
- _____ Building Permit from the Town of South Bristol (Not required to be presented to the EC – but this is a legal obligation of the homeowner)

ALL work will be completed no later than 12 (twelve) months after approval. Unless extenuating circumstances exist that are approved by the EC, penalties for non-compliance will be applied in accordance with the Rules and Regulations of the Bristol Harbour Village Association.

I HAVE READ THE ARCHITECTURAL GUIDELINES AND AGREE TO COMPLY WITH THEM AS WELL AS THIS APPLICATION AS APPROVED.

This application will only be considered if the applicant is a member in good standing and current with all dues, fees and assessments

Applicant’s Signature _____ Date _____

The Environmental Committee acknowledges your request. The committee will respond within thirty (30) days after receipt of all information requested.

Chairman Signature _____ Date _____

**BRISTOL HARBOUR VILLAGE ASSOCIATION
ENVIRONMENTAL COMMITTEE
REQUEST FOR ARCHITECTURAL DESIGN APPROVAL
PART II**

***THIS APPLICATION WILL NOT BE CONSIDERED UNLESS THE RESIDENTS IS
CURRENTLY UP TO DATE WITH THEIR BHVA FEES**

Please complete the following where applicable:

<u>Square Footage:</u>	Living	_____	Square Feet
	Other (Please specify garage, decks, etc.)	_____	Square Feet
		_____	Square Feet
		_____	Square Feet
		_____	Square Feet
		_____	Square Feet
		_____	Square Feet
	TOTAL	_____	Square Feet

Name and Address of Builder:

Phone #: _____

Set Backs (In Feet):	Front	_____	Feet
	Rear	_____	Feet
	Side #1	_____	Feet
	Side #2	_____	Feet

Maximum Height of Structure _____ Feet

Exterior Material/Finish:

Siding Material	_____
Color	_____
Roof Material	_____
Color	_____

Exterior Lighting:

Type	_____
Location	_____

Landscaping:

Type	Location
_____	_____
_____	_____
_____	_____
_____	_____

Tree Removal:

Describe below or submit as part of the site plan the area involving removal of trees:

Additional Comments:

This application will only be considered if the applicant is a member in good standing and current with all dues, fees and assessments

Applicant's Signature _____ **Date** _____

Builder's Signature _____ **Date** _____

**Bristol Harbour Village Association
30 Golfside Drive
Canandaigua, NY 14424**