

Environment Committee Meeting Minutes
May 16, 2011
7:00 P.M.

Present: Dick Scott, Chairman; Mary Murphy; Barb Hunt; Dave Allen; Melanie Eisenberg

Absent: Don Titus; Tim Harrington; Rob Silva

First order of business: Approval of April minutes. Dave Allen moved to approve the minutes; Mary Murphy seconded.

No discussions were held this evening by the audience. The floor was closed.

Old Business: The committee discussed the results in the ongoing attempt to simplify the application process without diluting it to the point where no information is submitted on the forms. The committee members investigating this topic were absent for this meeting. Dick said that he would send out a draft of a few of his ideas on a document entitled "Tips for expediting the EC Application Process".

Dick Scott posed the idea that as we simplify the EC application process we might want to decide to have fewer meetings, maybe one every two months during the late fall and winter months. We can vote on this idea at a future meeting when we have implemented more simplification of the EC application process and approvals can be made with our new processes at a time when relatively few applications are submitted at Bristol Harbour.

We also, discussed providing an on-line application form that would be filled out and then emailed to our committee members and Michele in lieu of printing it out and bringing it to the BHVA Office or perhaps in parallel to the hard copy. That would make the process less cumbersome than it is at present. There should be great care taken, in our attempts to streamline the process to make it simpler for our residents, that we exercise caution not to compromise the integrity of the process or in any way undermine its importance in our community.

Correspondence: Dick Scott had submitted a draft letter intended to be sent out to each HOA asking them to submit to our board a written list of the guidelines governing their particular associations. The letter has not yet been sent, but so we discussed potential changes to the letter, which Dick said that he would make and then send out.

New Business: On an organizational update: Barb Hunt had submitted her resignation from the Board, citing the main reason that she is a resident of the "cliffs," where each building has its own regulatory board - none of which has much, if any, "relevance of insight" to our EC Board. We beg to differ with her. Barb brings an understated, rational way of resolving issues that come before our board. She has a cool head and can think through a problem unemotionally and with a clarity that many folks do not possess. She has offered to remain on the board, in an advisory capacity, and we gladly accept her offer. In fact, Barb had a great suggestion: Each HOA should be required to have one member on the EC to represent each street's association and advocate for its interests. It makes sense in that the representative may be able to bring a certain insight to their particular situation of which our Board in general may not be aware. There would be extenuating circumstances to a particular situation that the representative could raise so that any

problem would be resolved speedily and with the knowledge of that street's particular issues.

Dick Scott asks whether or not anyone present had read the Section VIII of the BHVA Declaration: "Environmental Committee". It calls for a minimum 3 person committee. Dick was asking if we should consider a 5 person committee instead of 7 members. We deferred the discussion until a future meeting with more members present.

EC Applications:

11-12: Tree removal on Vardon Drive - Approved by email

11-13: Step replacement on Andrews Way - Approved (Dick Scott went by the property and moved to approve the application; Barb Hunt seconds.)

11-14: Estate sale by appointment at condo - Approved by email

11-15: Roof repair on Harbour Drive - Approved by email

11-16: Deck construction on Vardon Drive – Approved with conditions**

**This application required additional information: Dick Scott called Al Wilcox during the meeting in order to attempt to better understand what was intended to be built and to try to bring a quick resolution and approval, if possible. Our questions were answered, and Al Wilcox even turned up at the meeting to show us samples of the materials he was using on the new deck. The application was approved on the condition that the builder's insurance would be submitted and met our requirements, that the color would be "tope", safety railings on the deck and steps would be installed, and that the necessary town permits would be acquired and town would ultimately issue its certificate of compliance at the end of the building process.

Some discussion was had relating to the removal of a 40-foot white pine from behind the home of Sue Hosteler on Andrews Way without any notification to her (not mandatory, but surely a courtesy) and without an application being submitted by the Andrews HOA. The matter was tabled without resolution - differing opinions.

Meeting was adjourned at 7:55 p.m. Next meeting is scheduled for June 20, 2011.

Respectfully submitted,

Melanie A. Eisenberg